proper document/certificate **in original** issued and signed by the appropriate authority of the University / Institute indicating the date of passing properly mentioned thereon will be reckoned for verification and further process.

iii. Candidate should indicate the percentage obtained in Graduation calculated to the nearest two decimals in the online application. Where CGPA / OGPA is awarded, the same should be converted into percentage and indicated in online application. If called for interview, the candidate will have to produce a certificate issued by the appropriate authority inter alia stating that the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by the candidate in terms of norms.

iv. **Calculation of Percentage:** The percentage marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects in all semester(s)/year(s) by aggregate maximum marks (in all the subjects irrespective of honours / optional / additional optional subject, if any) and multiplying by 100. This will be applicable for those Universities also where Class / Grade is decided on basis of Honours marks only.
The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.

*Proficiency in local language – For recruitment of Officer Scale I & Office Assistant (Multipurpose), proficiency in local language as specified below shall be an essential qualification:-

o Candidates who have already studied the language of the State in standard VIII or any level above standard VIII in Government recognized Boards of Education/ School or having any certificate to the effect for standard VIII or any level above standard VIII would be considered proficient in that local language.

o Where the candidate does not meet the aforesaid requirement in local language at the time of selection, he will be given a time of six months from the date of joining to acquire the proficiency. This period can be extended by the Boards of RRBs within the framework of the rules and provided that such extension should not be beyond the probation period.

C. APPLICATION FEE/ INTIMATION CHARGES (Applicable GST will be borne by IBPS)-

Application Fees/ Intimation Charges (Online payment **from 07.06.2022 to 27.06.2022 both** dates inclusive)
Officer (Scale I, II & III)
- **Rs.175/- for SC/ST/PWBD candidates.**
- **Rs.850/- for all others**
Office Assistant (Multipurpose)
- **Rs.175/- for SC/ST/PWBD/EXSM candidates.**
- **Rs.850/- for all others**
Bank Transaction charges for Online Payment of fees/ intimation charges will have to be borne by the candidate

D. ONLINE EXAMINATION STRUCTURE-
The structure of the Examinations which will be conducted online are as follows:

Preliminary Examination (objective) **
Office Assistant (Multipurpose)

Sr. No.	Name of Tests	Medium of Exam	No. of Qs	Maximum Marks	Duration
1	Reasoning	*	40	40	Composite time of 45 minutes
2	Numerical Ability	*	40	40	
	Total		80	80	

Officer Scale-I

Sr. No.	Name of Tests	Medium of Exam	No. of Qs	Maximum Marks	Duration
1	Reasoning	*	40	40	Composite time of 45 minutes
2	Quantitative Aptitude	*	40	40	
	Total		80	80	

** Candidates (for both posts) have to qualify in both the tests by securing minimum cut-off marks. Adequate number of candidates in each category, depending upon requirements, will be shortlisted for Online Main Examination.

Main Examination (objective)

Office Assistant (Multipurpose)

Sr. No.	Name of Tests	Medium of Exam	No. of Questions	Maximum Marks	Duration
1	Reasoning	*	40	50	
2	Computer Knowledge	*	40	20	Composite Time of 2 hours
3	General Awareness	*	40	40	
4 a•	English Language	English	40	40	
4 b•	Hindi Language	Hindi	40	40	
5	Numerical Ability	*	40	50	
	Total :::::::		200	200	

Officer Scale-I

Sr. No.	Name of Tests	Medium of Exam	No. of Questions	Maximum Marks	Duration
1	Reasoning	*	40	50	
2	Computer Knowledge	*	40	20	Composite Time of 2 hours
3	General Awareness	*	40	40	
4 a•	English Language	English	40	40	
4 b•	Hindi Language	Hindi	40	40	
5	Quantitative Aptitude	*	40	50	
	Total :::::::		200	200	

- **Candidates can opt either 4 a or 4 b.**

Other detailed information regarding the online examination will be given in <u>Information Handout</u>, on authorised IBPS website which will be made available for the candidates to download along with the call letter.

PLEASE NOTE:

For Office Scale-I and Office Assistants (Multipurpose):-

Call letter for Preliminary Exam will not be collected at the examination venue. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely. Those candidates who are called for Main Exam will be required to bring this call letter along-with Main Exam call letter and other requisite documents as per information provided in the "information handout" and call letter.
However, scribe form (wherever applicable) will be collected during the Preliminary Exam.

Candidates need to bring one additional photograph (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "information handout" and call letter. (Detailed instructions in the regard are provided in Sr. No. 12 on Page 18).

For Officers Scale II and III:-

Candidates need to submit call letter with the ID proof copy duly stapled together in the designated drop boxes after the examination. Those candidates who avail the services of scribe should submit scribe form along with the call letter and ID proof copy.

Candidates need to bring one additional photograph (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the "information handout" and call letter.

* List of Version of tests (Medium of examination) for CRP RRB XI for posts of Office Assistants (Multipurpose) and Officer Scale I

Sr. No.	Name of State	Version of tests (Medium of examination)
1	Andhra Pradesh	English, Hindi and Telugu
2	Arunachal Pradesh	English and Hindi
3	Assam	English, Hindi and Assamese
4	Bihar	English and Hindi
5	Chhattisgarh	English and Hindi
6	Gujarat	English, Hindi and Gujarati
7	Haryana	English and Hindi
8	Himachal Pradesh	English and Hindi