

- 13.2 Marks scored by candidates in Computer Based Examinations, if conducted in multiple shifts, will be normalized by using the formula published by the Commission vide Notice No: 1-1/2018-P&P-I dated 07-02-2019 and such normalized scores will be used to determine final merit and cut-off marks.
- 13.3 Tentative Answer Keys of the Computer Based Examinations will be placed on the website of the Commission after the Examination. Candidates may go through the Answer Keys and submit online representations, if any, within the stipulated time limit on payment of ₹ 100/- per question, which is non-refundable. Representations received through any other mode e.g. letter, application, email, etc. will not be entertained. Representation regarding the Answer Keys will be scrutinized before finalizing the Answer Keys and the decision of the Commission in this regard will be final.
- 13.4 The schedule of examinations indicated in the Notice is tentative. Any change in the schedule of examinations will be informed to candidates only through the website of the Commission.
- 13.5 In the question papers, wherever necessary, the Metric systems of weights and measures will be used.
- 13.6 There shall be no provision for re-evaluation/ re-checking of the scores of any stage/ Tier(s) of the examination. No correspondence in this regard shall be entertained.

13.7 Scheme of Tier-I Examination:

Tier	Subject	Number of Questions	Maximum Marks	Time allowed
I	A. General Intelligence and Reasoning	25	50	1 hour (1 hour and 20 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)
	B. General Awareness	25	50	
	C. Quantitative Aptitude	25	50	
	D. English Comprehension	25	50	

- 13.7.1 Tier-I will consist of Objective Type, Multiple choice questions. The questions will be set both in English & Hindi except for English Comprehension.
- 13.7.2 There will be negative marking of 0.50 for each wrong answer.

13.8 Scheme of Tier-II Examination:

Tier	Paper	Session	Subject	Number of Questions	Maximum Marks	Time allowed
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II	Paper-I:	Session-I (2 hours and 15 minutes)	Section-I:			
			Module-I: Mathematical Abilities	30	60*3	1 hour (for each section) (1 hours and 20 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)
		Module-II: Reasoning and General Intelligence.	30	= 180		
		Total = 60				
	Section-II:					
	Module-I: English Language and Comprehension	45	70*3	= 210		
	Module-II: General Awareness	25	Total = 70			
	Section-III:					
	Module-I: Computer Knowledge Module	20	20*3	= 60	15 Minutes (for each module) (20 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)	
	Session-II (15 minutes)	Section-III:				
		Module-II: Data Entry Speed Test Module	One Data Entry Task	-		
	Paper-II	Statistics	100	100*2 = 200	2 hours (for each Paper) (2 hours and 40 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)	
	Paper-III	General Studies (Finance and Economics)	100	100*2 = 200	(2 hours and 40 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)	

- 13.8.1 Tier-II will include conducting of Paper-I, Paper-II and Paper-III in separate shift(s)/ day(s).
- 13.8.2 Paper-I is compulsory for all the posts.
- 13.8.3 Paper-II will be for only those candidates who apply for the posts of Junior Statistical Officer (JSO) in the Ministry of Statistics and Programme Implementation and who are shortlisted in Tier-I for these Posts.
- 13.8.4 Paper-III will be for only those candidates who are shortlisted in Tier-I for Paper-III i.e. for the posts of Assistant Audit Officer/ Assistant Accounts Officer.
- 13.8.5 Paper-I will include following three sections having two modules each:

- 13.8.5.1 **Section-I :**
- 13.8.5.1.1 **Module-I:**Mathematical Abilities
 - 13.8.5.1.2 **Module-II:** Reasoning and General Intelligence.
- 13.8.5.2 **Section-II :**
- 13.8.5.2.1 **Module-I:** English Language and Comprehension
 - 13.8.5.2.2 **Module-II:** General Awareness
- 13.8.5.3 **Section-III :**
- 13.8.5.3.1 **Module-I:** Computer Knowledge Test
 - 13.8.5.3.2 **Module-II:** Data Entry Speed Test
- 13.8.6 Paper-I will be conducted in two sessions - Session –I & Session-II, on same day. Session-I will include conducting of Section-I, Section-II and Module-I of Section-III. Session-II will include conducting of Module-II of Section-III. Therefore, duration of Session-I will be 2 hours and 15 minutes and duration of Session-II will be 15 minutes only.
- 13.8.7 **It will be mandatory for the candidates to qualify all the sections of Paper-I.**
- 13.8.8 Tier-II (Paper-I, Paper-II & Paper-III) will consist of Objective Type, Multiple choice questions, except for Module-II of Section-III of Paper-I. The questions will be set both in English & Hindi except for English Language And Comprehension module in Section-II of Paper-I.
- 13.8.9 There will be negative marking of 1 mark for each wrong answer in Section-I, Section-II and Module-I of Section-III of Paper-I and of 0.50 marks for each wrong answer in Paper-II and Paper-III.
- 13.8.10 Module-I of Section-III of Paper-I i.e. Computer Knowledge Test is mandatory but qualifying in nature. However, while shortlisting the candidates for the posts where Computer Proficiency is prescribed i.e. Assistant Section Officer in CSS, MEA & AFHQ, Assistant in Serious Fraud Investigation Office (SFIO) under the Ministry of Corporate Affairs, Assistant (GSI) in the Ministry of Mines, Assistant in Indian Meteorological Department (Ministry of Earth Sciences), Inspector (CGST & Central Excise), Inspector (Preventive Officer) & Inspector (Examiner) in CBIC and Postal Assistant/ Sorting Assistant in Department of Post, higher qualifying standards will be set in comparison to other posts.
- 13.8.11 **Module-II of Section-III of Paper-I i.e. Data Entry Speed Test (DEST):**
- 13.8.11.1 Module-II of Section-III of Paper-I will include conducting of a Data Entry Speed Test (DEST) for a duration of 15 minutes in Session-II on the same day.
 - 13.8.11.2 The “Data Entry Speed Test” (DEST) Skill Test will be conducted for a passage of about 2000 (two thousand) key depressions for a duration of 15 (fifteen) minutes. Detailed instructions regarding Skill Test will be provided by the Regional Offices of the Commission. Information about evaluation of Typing Test/ DEST are available on the Commission’s website <https://ssc.nic.in> (Candidate’s Corner).
 - 13.8.11.3 DEST will be mandatory for all the posts; however it will be qualifying in nature.

- 13.8.11.4 While shortlisting the candidates for the posts where either Computer Proficiency is prescribed (**as mentioned at Para 13.8.10**) or where DEST is prescribed i.e. Tax Assistant in CBIC, Tax Assistant in CBDT, and UDC/ SSA in Central Bureau of Narcotics (Ministry of Finance), higher qualifying standards will be set in comparison to other posts.
- 13.8.11.5 DEST will be conducted in the manner decided by the Commission for the purpose.
- 13.8.11.6 OH candidates are eligible for exemption from attempting DEST, provided such candidates submit a Certificate in the prescribed format (**Annexure-XVI**) to the Commission from the competent Medical Authority, i.e., the Civil Surgeon of a Government Health Care Institution declaring him to be permanently unfit for the Typing Test because of a physical disability. However, such exemption is not available for the posts where either Computer Proficiency is prescribed (**as mentioned at Para 13.8.10**) or where DEST is prescribed (**as mentioned at Para 13.8.11.4**) except for the post of the Tax Assistant in CBDT, for which exemption from attempting DEST is available. All other PwD candidates are not eligible for exemption from DEST.
- 13.8.11.7 PwBD candidates who are eligible for scribes as per para-7.1 and 7.2 of the Notice of Examination will be allowed additional compensatory time of 5 (five) minutes in DEST. Only those VH candidates who opt for scribes in the written examination will be provided passage reader at the time of DEST.

13.9 Indicative Syllabus (Tier-I):

- 13.9.1 **Tier-I: General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/pattern- folding & un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.
- 13.9.2 **General Awareness:** Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its