

12.7 Scheme of Tier-I and Tier-II Examinations:

Tier	Subject	Number of Questions	Maximum Marks	Time allowed
I	A. General Intelligence and Reasoning	25	50	1 hour (1 hour and 20 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)
	B. General Awareness	25	50	
	C. Quantitative Aptitude	25	50	
	D. English Comprehension	25	50	
II	Paper-I: Quantitative Abilities	100	200	2 hours (for each Paper)
	Paper-II: English Language and Comprehension	200	200	(2 hours and 40 minutes for the candidates eligible for scribe as per Para-7.1 and 7.2)
	Paper-III: Statistics	100	200	
	Paper-IV: General Studies (Finance and Economics)	100	200	

- 12.7.1 Tier-I and Tier-II will consist of Objective Type, Multiple choice questions. The questions will be set both in English & Hindi except for English Comprehension in Tier-I and Paper-II in Tier-II.
- 12.7.2 In Tier-I, there will be negative marking of 0.50 for each wrong answer.
- 12.7.3 In Tier-II, there will be negative marking of 0.25 for each wrong answer in Paper-II (English Language and Comprehension) and of 0.50 marks for each wrong answer in Paper-I, Paper-III and Paper-IV.
- 12.7.4 In Tier-II, Paper-I and Paper-II are compulsory for all the posts.
- 12.7.5 Paper-III of Tier-II will be for only those candidates who apply for the posts of Junior Statistical Officer (JSO) in the Ministry of Statistics and Programme Implementation and who are shortlisted in Tier-I for the Posts.
- 12.7.6 In Tier-II, Paper-IV will be for only those candidates who are shortlisted in Tier-I for Paper-IV i.e. for the posts of Assistant Audit Officer/ Assistant Accounts Officer.

12.8 Scheme of Tier-III Examination:

Tier	Mode of Examination	Scheme of Examination	Maximum Marks	Time Allowed
III	Pen and Paper mode	Descriptive Paper in English or Hindi (Writing of Essay/ Precis/ Letter/ Application etc.)	100	1 hour (1 hour and 20 minutes for the candidates who are eligible for scribe as per Para-7.1 and 7.2)

12.8.1 The Paper in Tier-III will have to be written either in Hindi or in English. Part paper written in Hindi and part in English will be awarded zero marks.

12.8.2 In Tier-III, candidates must write their correct Roll Number at the prescribed places on the cover page of the Answer Book. Candidates must also affix signature and Left-hand Thumb Impression in the relevant columns in the Answer Book. Answer Books not bearing Roll Number, Signature and Left-hand Thumb Impression shall be awarded zero marks.

12.8.3 Candidates must not write any personal identity e.g. name, roll number, mobile number, address, etc inside the Answer Book (Tier-III). Failure to adhere to these instructions will be treated as unfair means (UFM) and such candidates will be awarded zero marks and their candidature will be rejected.

12.9 Tier-IV (Skill Test):

12.9.1 In the Tier-IV, Computer Proficiency Test (CPT) and Data Entry Speed Test (DEST) will be conducted.

12.10 Indicative Syllabus (Tier-I):

12.10.1 **Tier-I: General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc. The topics are, Semantic Analogy, Symbolic/ Number Analogy, Figural Analogy, Semantic Classification, Symbolic/ Number Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern- folding & un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/ roll numbers, Small & Capital letters/ numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.